



## TOP MARKS

**Dear Parents of Heritage Christian Academy,**

TOP MARKS is pleased to be the uniform supplier for **Heritage Christian Academy**. We assure you that we are committed to providing excellent customer service.

We cannot stress enough the importance of receiving your order by the deadline date indicated on your order form. Your cooperation will help us serve you as efficiently as possible.

### FITTING DATE (BY APPOINTMENT ONLY)

**Heritage Christian Academy** invites you to attend the fitting session at the school (date below), which will be conducted for all students **BY APPOINTMENT ONLY**. Fitting sessions provide you with the ability to have your child fitted and complete your order form. You may book your appointment using one of the following options:

- Online through our web based appointment system (see back for instructions)
- By calling our Customer Service department at **1-800-667-7105** (Monday to Friday, 7:00am – 3:00pm MST) or by sending an e-mail to **info@topmarks.ca**

**Monday, May 27<sup>th</sup>, 2019 2:30pm - 8:00pm**

Should you be unable to attend the fitting dates above you may place your order using one of the following procedures:

- By mail or fax. Please complete the attached order form and if necessary, the sizing chart that will help us better determine the right size for your child's uniform.
- By e-mail. Please list the styles you wish to purchase indicating size, colour, quantity as well as the name of the school you are ordering for. Do not forget to include your name, address, telephone number and your credit card number with expiration date.
- Online via Top Marks web site at [www.topmarks.ca](http://www.topmarks.ca). (**Your school code is HCA01**)

**Unfortunately, we do not accept any orders over the phone.**

### DELIVERY AND PAYMENT PROCEDURES

For each order placed prior to June 1<sup>st</sup>, 2019, a 25% deposit is required which can be paid by Visa, MasterCard or personal cheque. Cash and Interac are accepted at the fitting session. Please note that orders paid by cheque are held for 15 working days for cheque clearance. **Please also note that cash deposits must not be mailed.** Regretfully, we will be unable to process any order which is received without a form of payment. **Orders submitted after June 1<sup>st</sup>, 2019 must be paid in full.**

### SHIPPING DETAILS

- Your order will be shipped to your home via Canada Post.
- Canada Post will notify you via email with a tracking number once your order is shipped. You must provide an email address on the order form in order to take advantage of this feature.
- If your deposit was paid by Visa or MasterCard, the balance owing will be charged to the same card just prior to shipping. If your deposit was paid by personal cheque, we ask that you provide us with an additional post-dated cheque dated June 1<sup>st</sup>, 2019 for the remaining balance. Alternatively, you can provide a credit card for the balance.
- If you are not at home to receive your insured delivery, Canada Post will leave a postcard notifying you that your package is available for pick-up. The postcard will list the address of the local postal outlet where the parcel is being held. Parcels that are unclaimed within 7 days are returned to Top Marks at a cost of \$8.00, which will be charged to you upon re-shipping.

### EXCHANGES:

You shall find enclosed with your uniform shipment information on how to proceed with an exchange, if necessary.

Should you have any further questions, please do not hesitate to contact our Customer Service Department using our toll free telephone number, 1-800-667-7105 (Monday to Friday, 7:00am – 3:00pm MST) or you can also refer to our online <Frequently Asked Questions> directly from our Web site at [www.topmarks.ca](http://www.topmarks.ca).

## Instructions for Booking Appointments Online

For families who wish to book online, please visit our website at [www.topmarks.ca](http://www.topmarks.ca) and click “Online Orders”. In order to book an appointment, you must first create a family profile. Please note that if you have already created an online profile, simply login to the system and skip directly to # 3.

1. Enter **HCA01** as your school specific password.
2. Complete the registration form.
3. Under the section titled “Appointments”, click “Book Now”.
4. For each child that requires an appointment, please select from the drop down menu whether they are a new student or returning student and click “Verify Availability”
5. Select your desired appointment time and click “Book Now” directly below.

Should you require any assistance during the process, or simply wish to book an appointment by phone, please do not hesitate to contact our customer service department at **1-800-667-7105** (Monday to Friday, 7:00am – 3:00pm MST).

**Sincerely,  
TOP MARKS**



STUDENT'S FAMILY NAME:		STUDENT'S GIVEN NAME:	
ADDRESS:		Home Phone # ( )	
CITY:		Day Phone # ( )	
SHIP TO: <small>(if different than above)</small>		Already a Customer? <input type="checkbox"/> No <input type="checkbox"/> Yes #	
Postal Code:		e-mail: @	

DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF ORDER IS RECEIVED AFTER JUNE 24, 2019.




ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ONLINE

WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD - HCA01

## HERITAGE CHRISTIAN ACADEMY - ELEMENTARY GRADES 1 - 6

UNIFORM ITEMS	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
WHITE SHORT SLEEVE POLO SHIRT - crested	JXS-JS-JM-JL-JXL	AXS-AS-AM	1006-J2/A1-WHITE			\$27.00	\$29.00	
BURGUNDY SHORT SLEEVE POLO SHIRT - crested	JXS-JS-JM-JL-JXL	AXS-AS-AM	1006-J2/A1-CLARET			\$27.00	\$29.00	
WHITE LONG SLEEVE POLO SHIRT - crested	JXS-JS-JM-JL-JXL	AXS-AS-AM	1005-J2/A1-WHITE			\$29.50	\$31.50	
BURGUNDY LONG SLEEVE POLO SHIRT - crested	JXS-JS-JM-JL-JXL	AXS-AS-AM	1005-J2/A1-CLARET			\$29.50	\$31.50	
UNISEX LONG SLEEVE OXFORD SHIRT Mandatory (for girls & boys) OR Short Sleeves	6-6X-7-8-10-12-14-16-18	AS-AM	1007-J4/A1-WHITE			\$30.50	\$33.50	
UNISEX SHORT SLEEVE OXFORD SHIRT	6-6X-7-8-10-12-14-16-18	AS-AM	1007SS-J4/A1-WHITE			\$29.50	\$32.50	
V-NECK SLEEVELESS VEST - crested Mandatory Boys	JXS-JS-JM-JL-JXL	AXS-AS-AM	2004-J2/A1-BURG			\$45.00	\$47.00	
BOYS FLAT FRONT POLY/COTTON TWILL PANT (elastic back)	6-7-8-10-12-14-16-18-20	N/A	6015-J4-BLACK			\$38.00	N/A	
TARTAN TIE - Mandatory	JUNIOR		TIE-ZP-JR-HERIT				\$18.50	
BUTTON FRONT CARDIGAN - crested Mandatory Girls	JXS-JS-JM-JL-JXL	AXS-AS-AM	2045-J2/A1-BURG			\$56.50	\$61.00	
GIRLS POLY/COTTON TWILL PANT - no pleats	6-7-8-10-12-14-16-18-20	N/A	6021-J4-BLACK			\$38.00	N/A	
GIRLS BLACK SKORT	6-7-8-10-12-14-16-18-20	N/A	3035-J4-BLACK			\$29.50	N/A	
GIRLS TARTAN TUNIC Mandatory Girls	6-6X-7-8-10-12-14-16-18-20	N/A	3053-J3/J4-HERIT			\$78.00	N/A	
MODESTY SHORTS (to be worn under the tunic)	JXS-JS-JM-JL-JXL	AXS-AS-AM	671Y-J2/671-A1-BLACK				\$13.50	
FULL ZIP HOODED FLEECE SWEATER- crested	JXS-JS-JM-JL-JXL	AXS-AS-AM	1420-J2/A1-BLACK			\$53.50	\$56.50	
BERMUDA SHORTS	6-7-8-10-12-14-16-18-20	N/A	5014-J4-BLACK			\$29.00	N/A	
<b>SOCKS &amp; TIGHTS</b>								
BLACK SOCKS - BOYS	6-8 / 8-10 / 10-13		SO-BOY/MEN-SB/SM-BLACK				\$6.50	
BLACK SOCKS - GIRLS	4-6 / 6-8 / 7-9 / 9-11		SO-GRL/LDS-SG/SL-BLACK				\$6.75	
BLACK TIGHTS-GIRLS	(JS-JM) OR (JL-JXL)	(AS-AM) OR (AL-AXL)	TIGHTS-J5/A5-BLACK				\$13.00	
<b>HAIR ACCESSORIES (optional)</b>								
HEADBAND (TWO TONE- BLACK/BURGUNDY)	ONE SIZE		HBRAD2-OS-BLK/BU				\$15.00	
SWEETHEART CLIP- BLACK	ONE SIZE		CLIPSH-OS-BLACK				\$15.00	
LOOPED BOW HEADBAND- BURGUNDY	ONE SIZE		BOWLH-OS-BURG				\$17.50	
LOOPED BOW ELASTIC SET-BLACK	ONE SIZE		BOWLE-OS-BLACK				\$17.50	
NAMETAPES (100 PER PACK)	NAME:		NAME-TAPES-WHITE				\$10.00	

Payment:

CASH:      CHEQUE:  

Expiration date: \_\_\_\_\_ MM / YY

Credit Card Number: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

CVV CODE  
(3 DIGITS BEHIND  
THE CREDIT  
CARD)

A 25% DEPOSIT MUST ACCOMPANY YOUR ORDER  
ORDERS ARE ACCEPTED BY FAX/EMAIL WHEN DEPOSITS ARE PAID BY VISA OR MASTERCARD.  
ORDERS RECEIVED AFTER JUNE 1st WILL BE CHARGED IN FULL

TOP MARKS  
5760 FERRIER STREET, MONTRÉAL, QC, H4P 1M7  
Telephone : (514) 344-5454 - Fax: (514) 344-5350  
Toll Free: Telephone : 1-800-667-7105 - Fax: 1-855-344-5350  
E-Mail: info@topmarks.ca

<b>PURCHASE TOTAL</b>	
<b>SHIPPING</b>	+ \$ 9.50
<b>SUB TOTAL</b>	=
<b>TAX: 5 %</b>	+
<b>TOTAL</b>	=
<b>25 % DEPOSIT</b>	→
<b>or</b>	
<b>PAYMENT IN FULL</b>	→

ORDERS PAID BY CHEQUE WILL BE HELD FOR 15 WORKING DAYS

# HERITAGE CHRISTIAN ACADEMY

## SIZING CHART - ELEMENTARY GRADES 1-6

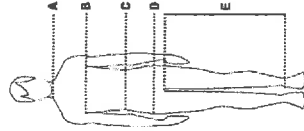
FOR PARENTS WHO ARE UNFAMILIAR WITH TOP MARKS SIZING, WE PROVIDE BELOW A SIZING CHART AS A GUIDELINE FOR YOU TO DETERMINE YOUR CHILD'S SIZING. WE RECOMMEND THAT YOU COMPLETE THE BASIC MEASUREMENT TABLE INDICATED BELOW. WITH THIS INFORMATION, WE CAN DOUBLE CHECK THE SIZES YOU HAVE ORDERED.

TO INSURE A PROPER FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.

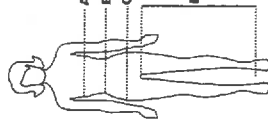
- HEIGHT:** STAND WITHOUT SHOES AGAINST THE WALL - MEASURE FROM TOP OF HEAD TO THE FLOOR
- CHEST:** MEASURE AROUND FULLEST PART OF THE CHEST
- WAIST:** MEASURE AROUND NARROWEST PART OF THE WAIST
- HIPS:** MEASURE AROUND THE FULLEST PART OF HIPS
- INSEAM:** LAY PANTS OF A FAVOURABLE LENGTH ON A FLAT SURFACE - MEASURE ALONG INSEAM FROM CROTCH TO BOTTOM OF LEG

MY CHILD'S MEASUREMENTS (IN INCHES) ARE:

AGE:	
MALE:	
HEIGHT:	
WEIGHT:	
NECK:A	
CHEST:B	
WAIST:C	
HIPS:D	
INSEAM:E	



AGE:	
FEMALE:	
HEIGHT:	
WEIGHT:	
CHEST:A	
WAIST:B	
HIPS:C	
INSEAM:D	



**REGARDING WAIST : C**  
MEASURE AROUND WAIST (MAYBE LOWER)  
WHERE YOU NORMALLY WEAR YOUR PANTS.

**REGARDING WAIST : B**  
MEASURE AROUND WAIST (MAYBE LOWER)  
WHERE YOU NORMALLY WEAR YOUR PANTS OR SKIRT.

SIZE	JUNIOR SIZES								
	JXS		JS		JM		JL		JXL
6	6X	7	8	10	12	14	16	18	20
HEIGHT	43	45	47	49	51	54	57	59	61
CHEST	23	24	24	25	26	27	29	31	33
WAIST	21	22	22	23	24	25	26	27	29
HIPS	23	24	25	26	27	29	31	33	36
INSEAM	19	20	21	22	25	26	27	28	29

ADULT SIZES			
SIZE	AXS	AS	AM
HEIGHT	61	62	65
CHEST	33	35	38
WAIST	27-28	28-29	30-32
HIPS	36	37	38
INSEAM	34	34	34

### SHIRTS JUNIOR -1007/1007SS

	6	6X	7	8	10	12	14	16	18
CHEST	22	24	26	28	30/31	32/33	34/35	36/37	38/39
NECK	10 1/2-11	10 1/2-11	11-11 1/2	11 1/2-12	12-12 1/2	12 1/2-13	13- 13 1/2	13 1/2-14	14-14 1/2
SLEEVE / CENTER BACK	22 1/4	23 1/2	24 1/2	25 3/4	26 3/4	29	30 1/2	31 1/4	32 1/4

### SHIRTS ADULT -1007/1007SS

	AS	AM
CHEST	33/35	36/39
NECK	14-14 1/2	15-15/12
SLEEVE / CENTER BACK	35	35 1/4

### GIRLS SOCKS

SHOE SIZE	1-7	7-13	1-5	6-9
SOCK SIZE	4-6	6-8	7-9	9-11

### BOYSIMENS SOCKS

SHOE SIZE	1-7	7-13	1-6	7-12
SOCK SIZE	4-6	6-8	8-10	10-13

### TIGHTS SIZING CHART

SIZE	HEIGHT	WEIGHT
GIRLS (S / M)	43-48 IN	50-75 LBS
GIRLS (L / XL)	48-58 IN	75-90 LBS
LADIES (S / M)	58-63 IN	90-125 LBS
LADIES (L / XL)	63-68 IN	125-150 LBS



<b>STUDENT'S FAMILY NAME:</b> <b>ADDRESS:</b> _____ <b>APT#</b> _____ <b>CITY:</b> _____ <b>Postal Code:</b> _____ <b>SHIP TO:</b> _____ <b>Postal Code:</b> _____ <small>(if different than above)</small>	<b>STUDENT'S GIVEN NAME:</b> <b>Home Phone #</b> (     ) _____ <b>Day Phone #</b> (     ) _____ <b>Already a Customer?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes # <b>e-mail:</b> _____ @ _____
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**DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF ORDER IS RECEIVED AFTER JUNE 24, 2019**

**ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ONLINE**

**WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD - HCA01**

## HERITAGE CHRISTIAN ACADEMY - MIDDLE SCHOOL GRADES 7 - 9

UNIFORM ITEMS	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
WHITE SHORT SLEEVE POLO SHIRT - UNISEX -crested	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J2/A1-WHITE			\$27.00	\$29.00	
BURGUNDY SHORT SLEEVE POLO SHIRT - UNISEX -crested	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J2/A1-CLARET			\$27.00	\$29.00	
WHITE LONG SLEEVE POLO SHIRT - UNISEX - crested	JM-JL-JXL	AXS-AS-AM-AL-AXL	1005-J2/A1-WHITE			\$29.50	\$31.50	
BURGUNDY LONG SLEEVE POLO SHIRT - UNISEX - crested	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1005-J2/A1-CLARET			\$29.50	\$31.50	
V-NECK SLEEVELESS VEST - crested - Mandatory	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2004-J2/A1-BURG			\$45.00	\$47.00	
FULL ZIP HOODED FLEECE SWEATER- crested	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1420-J2/A1-BLACK			\$53.50	\$56.50	
TARTAN TIE- Mandatory	ONE SIZE		TIE-AD-OS-HERIT			\$18.50		
LONG SLEEVE OXFORD SHIRT Mandatory (boys) OR Short Sleeves	10-12-14-16-18	AS-AM-AL-AXL-AXXL	1007-J4/A1-WHITE			\$30.50	\$33.50	
SHORT SLEEVE OXFORD SHIRT	10-12-14-16-18	AS-AM-AL-AXL-AXXL	1007SS-J4/A1-WHITE			\$29.50	\$32.50	
BOYS POLY/COTTON TWILL PANT- no pleats	10-12-14-16-18-20	N/A	6035-J4-BLACK			\$38.00	N/A	
MENS POLY/COTTON TWILL PANT- no pleats (REGULAR FIT)	N/A	28-30-32-34-36-38-40-42-44-46	6020-A2-BLACK			N/A	\$45.50	
MENS POLY/COTTON TWILL PANT- no pleats (SLIM FIT)	N/A	26-28-30-32-34-36-38-40	6024-A2-BLACK			N/A	\$45.50	
WHITE SHORT SLEEVE LADIES FITTED POLO SHIRT -crested	JM-JL-JXL	AXS-AS-AM-AL	1015-J2/A1-WHITE			\$27.00	\$29.00	
LADIES LONG SLEEVE FITTED BLOUSE Mandatory (girls) OR Short Sleeves	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1019-J2/A1-WHITE			\$30.00	\$30.00	
LADIES SHORT SLEEVE FITTED BLOUSE	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1021-J2/A1-WHITE			\$28.50	\$28.50	
BUTTON FRONT CARDIGAN - crested - Optional for Girls	"NEW"	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2045-J2/A1-BURG		\$56.50	\$61.00	
GIRLS POLY/COTTON TWILL PANT - no pleats	10-12-14-16-18-20	N/A	6021-J4-BLACK			\$38.00	N/A	
LADIES POLY/COTTON/SPANDEX PANT - no pleats	N/A	4-6-8-10-12-14-16-18-20	3084-A3-BLACK			N/A	\$43.50	
LADIES TARTAN KILT- Mandatory	"NEW"	N/A	4-6-8-10-12-14-16-18-20	302520-A3-HERIT		N/A	\$90.00	
LADIES BIKER SHORT (to be worn under the kilt)	"NEW"	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	671Y-J2/671-A1-BLACK		\$13.50		
CARGO SHORT	10-12-14-16-18-20	28-30-32-34-36-38-40-42-44-46	6026-J4/6025-A2-BLACK			\$40.00		
<b>SOCKS &amp; TIGHTS</b>								
BLACK SOCKS - BOYS	8-10 / 10-13		SO-BOY/MEN-SB/SM-BLACK			\$6.50		
BLACK SOCKS - GIRLS	9-11		SO-LDS-SL-BLACK			\$6.75		
BLACK TIGHTS-GIRLS	(JS-JM) OR (JL-JXL)	(AS-AM) OR (AL-AXL)	TIGHTS-J5/A5-BLACK			\$13.00		
<b>HAIR ACCESSORIES (optional)</b>								
HEADBAND (TWO TONE- BLACK/BURGUNDY)	ONE SIZE		HBRAD2-OS-BL/BU			\$15.00		
SWEETHEART CLIP- BLACK	ONE SIZE		CLIPSH-OS-BLACK			\$15.00		
LOOPED BOW HEADBAND- BURGUNDY	ONE SIZE		BOWLH-OS-BURG			\$17.50		
LOOPED BOW ELASTIC SET- BLACK	ONE SIZE		BOWLE-OS-BLACK			\$17.50		
NAMETAPES (100 PER PACK)	NAME:	NAME-TAPES-WHITE				\$10.00		

**Payment :**

CASH:    CHEQUE:

Expiration date

\_\_\_\_/\_\_\_\_/\_\_\_\_

Credit Card Number

\_\_\_\_/\_\_\_\_

Cardholder Name

\_\_\_\_\_

Signature

\_\_\_\_\_

ORDERS PAID BY CHEQUE WILL BE HELD FOR 15 WORKING DAYS

CVV CODE  
(3 DIGITS BEHIND THE CREDIT CARD)

\_\_\_\_

A 25% DEPOSIT MUST ACCOMPANY YOUR ORDER  
ORDERS ARE ACCEPTED BY FAX/EMAIL WHEN DEPOSITS ARE PAID BY VISA OR MASTERCARD.  
ORDERS RECEIVED AFTER JUNE 1st WILL BE CHARGED IN FULL

**TOP MARKS**  
5760 FERRIER STREET, MONTRÉAL, QC, H4P 1M7  
Telephone : (514) 344-5454 - Fax: (514) 344-5350  
Toll Free: Telephone : 1-800-667-7105 - Fax: 1-855-344-5350  
E-Mail: info@topmarks.ca

<b>PURCHASE TOTAL</b>	
<b>SHIPPING</b>	+ \$9.50
<b>SUB TOTAL</b>	=
<b>TAX: 5 %</b>	+
<b>TOTAL</b>	=
<b>25 % DEPOSIT</b>	→
<b>OR PAYMENT IN FULL</b>	→



# HERITAGE CHRISTIAN ACADEMY SIZING CHART- MIDDLE SCHOOL GRADES 7-9

FOR PARENTS WHO ARE UNFAMILIAR WITH TOP MARKS SIZING, WE PROVIDE BELOW A SIZING CHART AS A GUIDELINE FOR YOU TO DETERMINE YOUR CHILD'S SIZING. WE RECOMMEND THAT YOU COMPLETE THE BASIC MEASUREMENT TABLE INDICATED BELOW. WITH THIS INFORMATION, WE CAN DOUBLE CHECK THE SIZES YOU HAVE ORDERED.

TO INSURE A PROPER FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.

**HEIGHT:** STAND WITHOUT SHOES AGAINST THE WALL - MEASURE FROM TOP OF HEAD TO THE FLOOR  
**CHEST:** MEASURE AROUND FULLEST PART OF THE CHEST

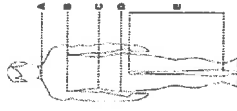
**WAIST:** MEASURE AROUND NARROWEST PART OF THE WAIST

**HIPS:** MEASURE AROUND THE FULLEST PART OF HIPS

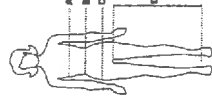
**INSEAM:** LAY PANTS OF A FAVOURABLE LENGTH ON A FLAT SURFACE - MEASURE ALONG INSEAM FROM CROTCH TO BOTTOM OF LEG

MY CHILD'S MEASUREMENTS (IN INCHES) ARE:

AGE:	
MALE:	
HEIGHT:	
WEIGHT:	
NECK:A	
CHEST:B	
WAIST:C	
HIPS:D	
INSEAM:E	



AGE:	
FEMALE:	
HEIGHT:	
WEIGHT:	
CHEST:B	
WAIST:C	
HIPS:D	
INSEAM:E	



**REGARDING WAIST : C**  
 MEASURE AROUND WAIST (MAYBE LOWER)  
 WHERE YOU NORMALLY WEAR YOUR PANTS.

**REGARDING WAIST : B**  
 MEASURE AROUND WAIST (MAYBE LOWER)  
 WHERE YOU NORMALLY WEAR YOUR PANTS OR SKIRT.

SIZE	JUNIOR SIZES					ADULT SIZES						
	JM	JL	JL	JXL	JXL	AXS	AS	AM	AL	AXL	AXXL	
HEIGHT	10	12	14	16	18	20						
CHEST	51	54	57	59	60	61	61	62	65	68	71	71+
WAIST	26	27	29	31	32	33	33	35	38	41	44	45
HIPS	27	29	31	33	35	36	27-28	28-29	30-32	32-34	34-36	36-38
INSEAM	25	26	27	28	29	29	36	37	38	40	42	44
							34	34	34	34	34	34

**SHIRTS JUNIOR -1007/1007SS**

CHEST	10	12	14	16	18								
NECK	30/31	32/33	34/35	36/37	38/39	39/35	36/39	40/43	44/47	48/51			
SLEEVE / CENTER BACK	12-12 1/2	12 1/2-13	13-13 1/2	13 1/2-14	14-14 1/2	14-14 1/2	15-15 1/2	16-16 1/2	17-17 1/2	18-18 1/2			
	26 3/4	29	30 1/2	31 1/4	32 1/4	35	35 1/4	35 1/2	35 3/4	36			

**SHIRTS ADULT -1007/1007SS**

CHEST	40	42	44	46									
NECK	39/40	41/42	43/44	45/46									
SLEEVE / CENTER BACK	15-15 1/2	16-16 1/2	17-17 1/2	18-18 1/2									
	35 1/4	35 1/2	35 3/4	36									

**BOYS PANT/CARGO SHORT-6035/6026**

WAIST	10	12	14	16	18	20
HIP	25 1/2	26 1/2	27 1/2	28 1/2	29 1/2	30 1/2
INSEAM	28/29	29/30	30/31	31/32	32/33	34/35

**MENS PANT (REGULAR FIT) & CARGO SHORT - 6020/6025**

WAIST	28	30	32	34	36	38
HIP	27/28	29/30	31/32	32/34	35/36	37/38
INSEAM (PANT)	34/35	36/37	38/39	40/41	42/43	44/45

**MENS PANT (SLIM FIT) - 6024**

WAIST	26	28	30	32	34	36
HIP	25/26	27/28	29/30	31/32	33/34	35/36
INSEAM	29/30	31/32	33/34	35/36	37/38	39/40

**GIRLS FITTED BLOUSES/POLOS- 1019/1021/1015**

CHEST	JM	JL	JXL	AXS	AS	AM	AL	AXL
SLEEVE	26/27	28/29	30/31	32/33	34/35	36/37	38/39	40/41

**LADIES KILT -302520**

WAIST	4	6	8	10	12	14	16	18	20
HIPS	21/22	23/24	25/26	27/28	29/30	31/32	33/34	35/36	37/38

**LADIES PANT - 3084**

WAIST	4	6	8	10	12	14	16	18	20
HIPS	25	27	29	31	33	35	37	39	41

**LADIES SKORT-3071**

WAIST	4	6	8	10	12	14	16	18	20
HIPS	24 1/2	26 1/2	28 1/2	30 1/2	32 1/2	34 1/2	36 1/2	38 1/2	40 1/2

**GIRLS SOCKS**

SHOE SIZE	1-7	7-13	1-5	6-9
SOCK SIZE	4-6	6-8	7-9	9-11

**BOYS/MENS SOCKS**

SHOE SIZE	1-7	7-13	1-6	7-12
SOCK SIZE	4-6	6-8	8-10	10-13

**TIGHTS SIZING CHART**

SIZE	HEIGHT		WEIGHT
	GIRLS (S / M)	43-48 IN	
GIRLS (L / XL)	48-58 IN	75-90 LBS	
LADIES (S / M)	58-63 IN	90-125 LBS	
LADIES (L / XL)	63-68 IN	125-150 LBS	



STUDENT'S FAMILY NAME: _____	
ADDRESS: _____	APT# _____
CITY: _____	Postal Code: _____
SHIP TO: _____ <small>(if different than above)</small>	Postal Code: _____

STUDENT'S GIVEN NAME: _____	
Home Phone # ( ) _____	
Day Phone # ( ) _____	
Already a Customer? <input type="checkbox"/> No <input type="checkbox"/> Yes #	
e-mail: _____	@

DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF ORDER IS RECEIVED AFTER JUNE 24, 2019.

ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ONLINE  
 WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD - HCA01

## HERITAGE CHRISTIAN ACADEMY - HIGH SCHOOL GRADES 10 - 12

UNIFORM ITEMS	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
WHITE SHORT SLEEVE POLO SHIRT - UNISEX -crested	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J2/A1-WHITE			\$27.00	\$29.00	
BURGUNDY SHORT SLEEVE POLO SHIRT - UNISEX -crested	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J2/A1-CLARET			\$27.00	\$29.00	
WHITE LONG SLEEVE POLO SHIRT - UNISEX - crested	JL-JXL	AXS-AS-AM-AL-AXL	1005-J2/A1-WHITE			\$29.50	\$31.50	
BURGUNDY LONG SLEEVE POLO SHIRT - UNISEX- crested	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1005-J2/A1-CLARET			\$29.50	\$31.50	
LONG SLEEVE OXFORD SHIRT Mandatory (boys) OR Short Sleeves	14-16-18	AS-AM-AL-AXL-AXXL	1007-J4/A1-WHITE			\$30.50	\$33.50	
SHORT SLEEVE OXFORD SHIRT	14-16-18	AS-AM-AL-AXL-AXXL	1007SS-J4/A1-WHITE			\$29.50	\$32.50	
BOYS POLY/COTTON TWILL PANT- no pleats	14-16-18-20	N/A	6035-J4-BLACK			\$38.00	N/A	
MENS POLY/COTTON TWILL PANT- no pleats (REGULAR FIT)	N/A	28-30-32-34-36-38-40-42-44-46	6020-A2-BLACK			N/A	\$45.50	
MENS POLY/COTTON TWILL PANT- no pleats (SLIM FIT)	N/A	26-28-30-32-34-36-38-40	6024-A2-BLACK			N/A	\$45.50	
MENS BLAZER- crested (grades 11-12 ONLY) Optional	N/A	34-36-38-40-42-44-46-48	2022M-A2-BURG			N/A	\$165.00	
V-NECK SLEEVELESS VEST - crested (grade 10 ONLY) Mandatory	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2004-J2/A1-BURG			\$45.00	\$47.00	
FULL ZIP HOODED FLEECE SWEATER- crested	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1420-J2/A1-BLACK			\$53.50	\$56.50	
BLACK TIE - Mandatory	ONE SIZE		TIE-AD-OS-BLACK			\$18.50		
WHITE SHORT SLEEVE LADIES FITTED POLO SHIRT -crested	JL-JXL	AXS-AS-AM-AL	1015-J2/A1-WHITE			\$27.00	\$29.00	
LADIES LONG SLEEVE FITTED BLOUSE Mandatory (girls) OR Short Sleeves	JL-JXL	AXS-AS-AM-AL-AXL-20-22	1019-J2/A1-WHITE			\$30.00	\$30.00	
LADIES SHORT SLEEVE FITTED BLOUSE	JL-JXL	AXS-AS-AM-AL-AXL-20-22	1021-J2/A1-WHITE			\$28.50	\$28.50	
BUTTON FRONT CARDIGAN - crested - Optional for Girls	"NEW"	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2045-J2/A1-BURG		\$56.50	\$61.00	
LADIES TARTAN KILT- Mandatory	N/A	4-6-8-10-12-14-16-18-20	302520-A3-HERIT			N/A	\$90.00	
LADIES BIKER SHORT (to be worn under the kilt)	JL-JXL	AXS-AS-AM-AL-AXL-AXXL	671Y-J2/671-A1-BLACK			\$13.50		
GIRLS POLY/COTTON TWILL PANT - no pleats	14-16-18-20	N/A	6021-J4-BLACK			\$38.00	N/A	
LADIES POLY/COTTON/SPANDEX PANT - no pleats	N/A	4-6-8-10-12-14-16-18-20	3084-A3-BLACK			N/A	\$43.50	
LADIES BLAZER- crested (grades 11-12 ONLY) Optional	N/A	4-6-8-10-12-14-16-18-20	2023L-A3-BURG			N/A	\$160.00	
CARGO SHORT	14-16-18-20	28-30-32-34-36-38-40-42-44-46	6026-J4/6025-A2-BLACK			\$40.00		
<b>SOCKS &amp; TIGHTS</b>								
BLACK SOCKS - BOYS	8-10 / 10-13		SO-BOY/MEN-SB/SM-BLACK			\$6.50		
BLACK SOCKS - GIRLS	9-11		SO-LDS-SL-BLACK			\$6.75		
BLACK TIGHTS-GIRLS	(JL-JXL)	(AS-AM) OR (AL-AXL)	TIGHTS-J5/A5-BLACK			\$13.00		
<b>HAIR ACCESSORIES (optional)</b>								
HEADBAND (TWO TONE- BLACK/BURGUNDY)	ONE SIZE		HBRAD2-OS-BLK/BU			\$15.00		
SWEETHEART CLIP- BLACK	ONE SIZE		CLIPSH-OS-BLACK			\$15.00		
LOOPED BOW HEADBAND- BURGUNDY	ONE SIZE		BOWLH-OS-BURG			\$17.50		
LOOPED BOW ELASTIC SET-BLACK	ONE SIZE		BOWLE-OS-BLACK			\$17.50		
NAMETAPES (100 PER PACK)	NAME: _____	NAME-TAPES-WHITE				\$10.00		

Payment:  CASH    CHEQUE:

CVV CODE (3 DIGITS BEHIND THE CREDIT CARD) \_\_\_\_\_

Expiration date \_\_\_\_\_

Credit Card Number \_\_\_\_\_

MM / YY \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Signature \_\_\_\_\_

ORDERS PAID BY CHEQUE WILL BE HELD FOR 15 WORKING DAYS

A 25% DEPOSIT MUST ACCOMPANY YOUR ORDER  
 ORDERS ARE ACCEPTED BY FAX/EMAIL WHEN DEPOSITS ARE PAID BY VISA OR MASTERCARD.  
 ORDERS RECEIVED AFTER JUNE 1st WILL BE CHARGED IN FULL

TOP MARKS  
 5760 FERRIER STREET, MONTRÉAL, QC, H4P 1M7  
 Telephone : (514) 344-5454 - Fax: (514) 344-5350  
 Toll Free: Telephone : 1-800-667-7105 - Fax: 1-855-344-5350  
 E-Mail: info@topmarks.ca

PURCHASE TOTAL	
SHIPPING	+ \$9.50
SUB TOTAL	=
TAX: 5 %	+
TOTAL	=
25 % DEPOSIT or PAYMENT IN FULL	→

# HERITAGE CHRISTIAN ACADEMY SIZING CHART- HIGH SCHOOL GRADES 10-12

FOR PARENTS WHO ARE UNFAMILIAR WITH TOP MARKS SIZING, WE PROVIDE BELOW A SIZING CHART AS A GUIDELINE FOR YOU TO DETERMINE YOUR CHILD'S SIZING. WE RECOMMEND THAT YOU COMPLETE THE BASIC MEASUREMENT TABLE INDICATED BELOW. WITH THIS INFORMATION, WE CAN DOUBLE CHECK THE SIZES YOU HAVE ORDERED.

TO INSURE A PROPER FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.

**HEIGHT:** STAND WITHOUT SHOES AGAINST THE WALL - MEASURE FROM TOP OF HEAD TO THE FLOOR

**CHEST:** MEASURE AROUND FULLEST PART OF THE CHEST

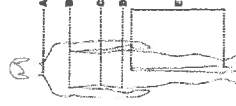
**WAIST:** MEASURE AROUND NARROWEST PART OF THE WAIST

**HIPS:** MEASURE AROUND THE FULLEST PART OF HIPS

**INSEAM:** LAY PANTS OF A FAVOURABLE LENGTH ON A FLAT SURFACE - MEASURE ALONG INSEAM FROM CROTCH TO BOTTOM OF LEG

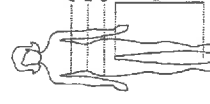
MY CHILD'S MEASUREMENTS (IN INCHES) ARE:

AGE:	
MALE:	
HEIGHT:	
WEIGHT:	
NECK:A	
CHEST:B	
WAIST:C	
HIPS:D	
INSEAM:E	



**REGARDING WAIST : C**  
MEASURE AROUND WAIST (MAYBE LOWER)  
WHERE YOU NORMALLY WEAR YOUR PANTS.

AGE:	
FEMALE:	
HEIGHT:	
WEIGHT:	
CHEST:B	
WAIST:C	
HIPS:D	
INSEAM:E	



**REGARDING WAIST : B**  
MEASURE AROUND WAIST (MAYBE LOWER)  
WHERE YOU NORMALLY WEAR YOUR PANTS OR SKIRT.

SIZE	JUNIOR SIZES		
	JL	16	JXL
HEIGHT	14	16	18
CHEST	57	59	60
WAIST	29	31	32
HIPS	26	27	28
INSEAM	31	33	35
	27	28	29

AXS	ADULT SIZES			
	AS	AM	AL	AXL
	61	62	65	68
	33	35	38	41
	27-28	28-29	30-32	32-34
	36	37	38	40
	34	34	34	34

### SHIRTS JUNIOR -1007/1007SS

CHEST	14	16	18
NECK	34/35	36/37	38/39
SLEEVE / CENTER BACK	13- 13 1/2	13 1/2-14	14-14 1/2
	30 1/2	31 1/4	32 1/4

### SHIRTS ADULT -1007/1007SS

AS	AM	AL	AXL	AXXL
33/35	36/39	40/43	44/47	48/51
14-14 1/2	15-15 1/2	16-16 1/2	17-17 1/2	18-18 1/2
35	35 1/4	35 1/2	35 3/4	36

### BOYS PANT/CARGO SHORT-6035/6026

WAIST	14	16	18	20
HIP	27 1/2	28 1/2	29 1/2	30 1/2
INSEAM	30/31	31/32	32/33	34/35
	31 1/2	32 1/2	33 1/2	34 1/2

### MENS PANT (REGULAR FIT) & CARGO SHORT - 6020/6025

WAIST	28	30	32	34
HIP	27/28	29/30	31/32	32/34
INSEAM (PANT)	34/35	36/37	38/39	40/41
	34	34	34	34

### MENS PANT (SLIM FIT) - 6024

WAIST	26	28	30	32
HIP	25/26	27/28	29/30	31/32
INSEAM	29/30	31/32	33/34	35/36
	34	34	34	34

### GIRLS FITTED BLOUSES/POLOS- 1019/1021/1015

CHEST	JL	JXL	AXS	AS	AM	AL	AXL
SLEEVE	28/29	30/31	32/33	34/35	36/37	38/39	40/41
	29 1/2	30 1/2	31	31 1/2	32	32 1/2	33

### LADIES KILT -302520

WAIST	4	6	8	10
HIPS	21/22	23/24	25/26	27/28
	30/31	32/33	34/35	36/37

### LADIES PANT - 3084

WAIST	4	6	8	10
HIPS	25	27	29	31
INSEAM	31 1/2	33 1/2	35 1/2	37 1/2
	33	33	33	33

### LADIES BLAZERS -2023L

CHEST*	4	6	8	10
HIP	30/31	31/32	32/33	34/35
	29/31	31/33	33/36	36/37

### ADULT BLAZERS-2022M

CHEST	34	36	38	40	44	46
HIPS	31/32	33/34	35/36	37/38	39/40	41/42
	30/31	32/33	34/35	36/37	38/39	40/41

(\*MOST IMPORTANT MEASUREMENT IS CHEST)

(OVER 5'11" - ORDER A TALL BLAZER)

### GIRLS SOCKS

SHOE SIZE	1-7	7-13	1-5	6-9
SOCK SIZE	4-6	6-8	7-9	9-11

### BOYS/MENS SOCKS

SHOE SIZE	1-7	7-13	1-6	7-12
SOCK SIZE	4-6	6-8	8-10	10-13

### TIGHTS SIZING CHART

	HEIGHT		WEIGHT
	SIZE	HEIGHT	
GIRLS (S / M)		43-48 IN	50-75 LBS
GIRLS (L / XL)		48-58 IN	75-90 LBS
LADIES (S / M)		58-63 IN	90-125 LBS
LADIES (L / XL)		63-68 IN	125-150 LBS